



# BRITISH CONVENT SCHOOL, FATEHPUR

BRITISH  
CONVENT SCHOOL

Khanna To Malerkotla G.T. Road Near Nasrali, Distt- LUDHIANA (PUNJAB),  
Pin Code-141414.

Ref. No. BCS./aff./01

Date 12-04-25

## MEMBERS OF SCHOOL MANAGEMENT COMMITTEE

SR NO.	NAME	DESIGANATION
1	MR. JATINDERPAL SINGH JOLLY	PRESIDENT
2	MS. NAVERA JOLLY	VICE CHAIRPERSON
3	MRS. GAGANPREET KAUR	PRINCIPAL
4	MS. SUSSAMA GEORAGE	PRINCIPAL
5	MR. MANOJ KUMAR	PRINCIPAL
6	TARANJIT KAUR	TEACHER MEMBER
7	NARJIT KAUR	TEACHER MEMBER
8	SATBIR KAUR	TEACHER MEMBER
9	GURVEER SINGH	P.T.A MEMBER
10	GAGANDEEP KAUR	P.T.A MEMBER

*Principals*  
Principal  
British Convent School  
Khanna Malerkotla Road,  
Fatehpur Near Nasrali

*President*  
British Convent School  
Noble Educational Trust  
*President*



BRITISH  
CONVENT SCHOOL

# BRITISH CONVENT SCHOOL, FATEHPUR

Khanna To Malerkotla G.T. Road Near Nasrali, Distt- LUDHIANA (PUNJAB),

Pin Code-141414.

Ref. No. BCS/Off. 01

Date. 12-04-25.

British Convent School, Fatehpur

## Constitution of the School Management Committee (SMC)

### Composition of the Committee

The School Management Committee shall consist of 10 members including:

1. The Head of the School (Member Secretary).
2. Two teachers of the school.
3. Two parents of students studying in the school.
4. Two educationists/persons of eminence in society.
5. Three members from staff/management/trust as deemed appropriate.

(No fixed quota of gender is prescribed. Members shall be chosen on merit, commitment, and willingness to contribute towards the growth of the school.)

### Nature of the Committee

The School Management Committee shall act as a monitoring and suggestive body to ensure the holistic growth of the school.

- It shall not interfere in financial matters.
- It shall not issue administrative instructions to the Principal.
- Its role shall remain advisory and recommendatory.

### Functions of the Committee

The Committee shall:

1. Monitor the academic performance of the school.

2. Review and suggest improvements in infrastructure and facilities.
3. Periodically evaluate the overall performance of the school.
4. Suggest measures for the better working of teachers and staff.
5. Ensure the safety and security of students within the school premises.
6. Help in resolving disputes or concerns raised by parents in a constructive manner.
7. Provide suggestions for the holistic development of the school – academic, co-curricular, and extracurricular.

#### Meetings

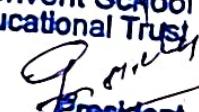
- The Committee shall meet at least twice in an academic session.
- Recommendations shall be recorded in writing and shared with the Principal/Management for consideration.

#### Term of Members

- The term of office of members shall be two years.
- Members may be re-nominated or re-elected based on performance and contribution.



Principal  
British Convent School  
Khanna Malerkotla Road,  
Fatehpur Near Nasrali



British Convent School  
Noble Educational Trust  
President